

Bound Reference & Work Book

For Maths Methods you require **two** books.

- One will have all your notes and examples, this will become your **bound reference** for use in assessment and exams.
- The other will be your **workbook** where you do all of your set questions.

Bound Reference – Theory book

For this you require a 96 Page A4 Binder Book.

In this book you will put all the theory, definitions, examples and any handouts. This book will then form your bound reference for exams.

A summary of the most important requirements for a Year 12 Mathematics bound reference are:

- Bound references must be in book format of A4 or smaller when closed
- Pages must be permanently bound to the spine
- The form of binding must be secure, and pages not be readily detachable or designed to be removed.

Bound references must NOT include:

- Pages or parts of pages that can be removed
- Fold-outs, maps or brochure-style components
- Removable tabs, sticky notes or similar designed to be removable
- Forms of binding which are designed to be non-permanent

You can and should:

- Annotate
- Design an index, so that you can find things quickly
- Firmly attach (i.e. glue) additional material to the pages